Section 2 – Your Project

Project name	
ℹ️ **information notes (from the 'i' buttons on the application form)** Choose a short, simple name for the project or activity you're seeking funding for	**Guidance** For example: 'Yoga classes on Saturday mornings at St Church's; 'Volunteer Co-ordinator for OurCharity'; or 'Carpet for OurTown Indoor Bowls Club'
Example A Double glazing for OurVillage Hall windows	**Example B** OurTown Community Choir

Which local authority will the activity take place in?	
ℹ️ **information notes** Only projects taking place in East Suffolk are eligible for funding through the Sizewell C Community Fund	**Guidance** Your organisation's head office can be based elsewhere, but the activity or project that you're seeking funding for must take place in East Suffolk
Example A 🔽 East Suffolk	**Example B** 🔽 East Suffolk

What is the postcode of where your project will be based?	
ℹ️ **information notes** If your project will take place in multiple locations, please tell us the postcode of where most/more of the project will take place	**Guidance** As above, this postcode should be within East Suffolk, where you'll be delivering your project. It might not be your organisation's office address
Example A IP16 4UR	**Example B** IP16 4UR

Which areas (village, town, parish, road, estate) will the project benefit?	
ℹ️ **information notes** In your own words, tell us the areas where the project or activity will take place. For example: 'Leiston'; 'Yoxford and surrounding villages'; 'along the B1234 from Theberton to Leiston'; or 'All of East Suffolk'	
Example A OurVillage, located on B1234 between Yoxford and Leiston	**Example B** OurTown, with performances at venues across East Suffolk, including at Concert Hall

When will your project start?	
ℹ️ **information notes** This should be in the future, later than the next decision period as shown on our website, as we can't fund anything that was purchased/delivered before the date of an award being made	**Guidance** On our website (www.sizewellcfund.org.uk), we give an approximate timeframe that decisions will be made for the current round – usually 10 weeks after the round closure date. Your 'project start date' should be after this date
Example A 01/10/2024 (*Note*: the next awards panel decision period was shown on Suffolk Community Foundation's website for this round as being late September 2024, so the applicant chose a date soon after that, as their project doesn't require any further planning before they start spending the money)	**Example B** 01/11/2024 (*Note*: although the next awards panel decision period was shown on Suffolk Community Foundation's website for this round as being late September 2024, the group needs some time to prepare for the project, and to fit in around existing work/activities, so they're planning on starting work on this project in November)

When will your project end?	
ℹ️ **information notes** This could be when you'll have spent the money by	**Guidance** This could be when you'll: finish building something; finish delivering an activity or service; when you'll have spent the money; or when something you've purchased is ready to be used by the beneficiaries
Example A 31/10/2024 (*Note*: this date was given as an 'end' date, as the time from the order being placed to the finished installation was given as 1 month by the supplier)	**Example B** 31/10/2027 (*Note*: the group are applying for 3 full years of funding for this project)

What impacts or opportunities created by the construction of Sizewell C is your project or activity addressing?	
ℹ️ **information notes** If your project is **reducing the impact** of Sizewell C construction, tell us about the impact and how you can attribute it to Sizewell C. Then tell us who, how and why the community is affected and how you've evaluated this. If your project is **building on an opportunity** created by Sizewell C construction, tell us what this opportunity is and how you can attribute it to Sizewell C. You can use bullet points to list your points if you wish	**Guidance** Examples of impact could be: light; noise pollution from construction and along traffic corridors; increased numbers of new people (Sizewell C workers) in communities; less rental properties available and higher rents due to influx of higher-income workers to the area. Examples of opportunities could be: more people in the community to get projects off the ground and make them viable; planned improvements in local transport routes and the creation of recreational routes such as footpaths. You may find it helpful to read and reference the Sizewell C Community Impact Report and other sources
Example A HGV traffic along Local Street has increased significantly, with Sizewell C's Traffic Management Plan (TMP) anticipating up to 600 two-way HGV movements per day in the early years of construction along this route specified as Routes 1a, 2a and 3a in SZC's TMP. Noise levels within the Hall as HGVs pass has been measured at 75dB. This is adversely impacting the 140 weekly users (on average) of OurVillage Hall, principally locals living within a 3 mile radius of the Hall. The age range of our users is between 0 (babies) and 100+ years old, as the Hall runs daily groups including mother and baby sessions, 'knit and natter' craft and social groups, 'homework clubs', 'pensioner lunch club' and a dementia-friendly café. In recent weeks, a significant number of users of the Hall have complained to staff regarding the noise of passing traffic, with people unable to hear conversations or the session facilitators, and young children becoming restless or distressed as HGVs pass the building. On 3 occasions in the last fortnight, sessions have been ended early as a result of the noise disturbances. As a result, we have started to see a decline in the number of people attending these sessions held at the Hall, with weekly attendance down 20%, risking a deterioration in the social and mental wellbeing of these individuals and their families, and an effect on the economic viability of the Hall.	**Example B** IMPACT – The perceptions around the influx of new workers into the area as a result of Sizewell C construction has negatively impacted the cohesion of the local community. Recent articles in *The Local Paper* have highlighted concern amongst residents and comments left by readers on the paper's website in response to these articles have been largely negative. Furthermore, there are limited activities locally for Sizewell C workers to undertake in their leisure time, and there is a need to create constructive/positive activities to prevent boredom and disorder. OPPORTUNITY – The quantity and diversity of the people working and living in OurTown while working on Sizewell C gives us the opportunity to launch community projects now that were not possible before due to lack of participants

What **need** or **want** have you identified in the community as a result of this impact or opportunity?	
ℹ️ **information notes** If your project or activity is reducing an impact of Sizewell C construction, then tell us why the community needs this impact reduced and/or what the effects of this impact are. If your project or activity is building on an opportunity, then tell us how capitalising on this would benefit the community. If this need has been identified as a priority in parish, town, local authority, community partnership or other plans, reference this as evidence	**Guidance** Sometimes, your organisation might have identified the need yourselves – you might have canvassed opinions from local residents and their responses have spurred you into creating this project idea. If so, you can evidence this in your answer. Even so, your application will have a better chance of success if you can show that the community need you're addressing has been identified as a priority for the area. The local town or parish council's website is a good place to start, as minutes from meetings and community plans are published which identify priorities, East Suffolk and Suffolk County councils also publish their community plans/strategy online – including responses to Sizewell C consultations; East Suffolk's 8 Community Partnerships each have 3 priorities, and Sizewell C themselves are undertaking research to identify community needs in the area
Example A There is a need to reduce the noise level of passing traffic heard inside the Hall to pre-Sizewell C construction levels, so that the organisation can continue to host and run the series of regular community events held at the venue for the benefit of the community, without further disruption or decline in attendance due to the current noise levels. This project consistent with local plans and priorities, and the need identified in OurVillage Parish Council's Strategic Objectives for 2024-25 as priorities for the community - objectives 2.1 (reducing the impact of energy infrastructure projects on local community life) and 5.3 (Support and facilitate events which bring the community together)	**Example B** There is a need to find positive and constructive activities that occupy the Sizewell C construction team outside of work, bring the community together, and reduce tensions between existing residents and Sizewell C contractors. (Joint response from SCC and district councils to EDF's Stage 1 Consultation - "Tackling the social and community issues that will emerge during the construction and operational phases of a new power station will be a critical element in achieving the success of the project.") A recent poll on the 'OurTown Chatter' group with 420 responses showed 8 in 10 residents in favour of activities which increase opportunities for access to the arts and culture, and for activities that reduce social isolation and increase mental wellbeing, showing a clear community 'want'. This is in keeping with the Community Partnership priority of 2024-25 of increasing access to activities that support mental wellbeing; and OurTown Council's Neighbourhood Plan 2022-36 strategies of promoting quality of life and providing for an inclusive community. Enhancing the vitality and vibrancy of the town centre is also listed as a strategic objective, which this project will help achieve through using community spaces in the town centre during the evenings and at weekends. The project also furthers East Suffolk Council's Cultural Strategy 2023-28 (B1 Vision) to "celebrate creativity, nurture and enable a flourishing cultural sector which supports stronger communities"

Tell us about the project or activity that you're seeking this grant funding for

ℹ️ information notes	Guidance
This is your space to sell us on your idea – explain what you'd like to do, the difference to the community that it'll make, and how you'll be able to deliver it successfully. If you're working collaboratively with other organisations, let us know about this	Be clear about what your project is, what your organisation will do, and how you'll go about it
Example A Grant funding is being sought to cover the cost of secondary double glazing the windows of OurVillage Hall to reduce the impact of the noise disturbance as detailed above. Surveys carried out by glazing companies have confirmed that adding secondary double glazing behind the existing windows will reduce the level of noise transmitted inside the Hall by 40dB, bringing it to a comfortable and manageable level, while also costing less than replacing the existing windows. As the Hall is not a listed building, no consents or planning permissions are required. The benefit would be felt by all 140 current weekly users of the Hall, allowing the community to continue to benefit from the wide range of sessions, groups and activities that take place in the venue. It is expected that completion of the work would reverse the decline in attendance at recent events, and could even enable the Hall to benefit from the increase in population in the local area, made up largely of SZC contractors, encouraging new attendees and increasing the sense of community cohesion in the area by running 'Getting to Know You' events in the evenings and at weekends. The delivery of the finished project will be undertaken by Windows4U, a reputable glazing company with over 20 years experience of commercial glazing projects, who will design and install the windows. The installation itself will take place over 2 days, with groups/sessions on those days moved to alternative timeslots during the week to minimise any disruption to Hall users	**Example B** Grant funding is being sought to enable the creation and running of a community choir for OurTown, to improve community cohesion between existing residents and SZC workers, provide opportunities for access to the arts for local residents, and to develop cultural roots in the town. Building on a successful formula of similar projects run across the UK, and with guidance and support from the Salvation Army and the National Association of Choirs, a community choir would be launched in OurTown with several open 'casting call' auditions publicised in The Local Paper and on noticeboards around town. The aim is to form a choir of between 40-60 people, a mix of SZC workers and existing local residents, who would be led by an experienced choirmaster. Weekly rehearsals would take place for 3 months, with public concert performances then taking place regularly at venues around East Suffolk including at 'The Woodland Theatre', local town and village halls, and culminating at an annual performance at Concert Hall. The income generated from ticket sales would help fund future performances, event publicity, and staffing costs for years 2 and 3. The organisation is committed to inclusivity and diversity, with a priority being attracting disadvantaged members of the community where lack of funds or resources is a barrier to accessing arts and cultural activities. To attract the widest variety of members, without cost being a barrier, the project will be delivered without any cost or membership charges for participants. Rehearsals will take place in the town centre, and free transport to and from performance venues for members will be arranged as required

Explain how the project meets the community needs and addresses the Sizewell C impact you've identified	
ℹ️ information notes Please clearly link your project idea back to the community needs/wants and the impacts/opportunities you've identified in your previous answers, and show how the community will benefit from your project	**Guidance** You should demonstrate how your project is the best way, or a good solution, to meet the community need you've evidenced, to address the impacts/opportunities from the construction of Sizewell C you've identified
Example A The double-glazed windows will significantly reduce noise levels from passing construction related traffic which can currently be heard inside the hall. Community events and activities which run from the hall will not be disrupted by the current noise levels and attendance will return to at least pre-construction levels. Hall users will have a better experience during their activities in a calmer environment. This will support them to attend frequently which will have a positive effect on their health and wellbeing. The improved hall will attract new groups and users, it's hoped this will include Sizewell C workers and their families, which in turn will generate increased income for the hall leading to improved sustainability	**Example B** The community choir will provide the opportunity for all members of the community to come together as one for a focussed activity where they can meet new people on a first name basis which will help remove barriers and negativity around not knowing newcomers. Members will feel less isolated and lonely within their own community as they recognise familiar faces at sessions and out in the community. Negative perceptions of newcomers will be reduced and replaced with positive experiences. The scheduled performances in the community will showcase the positive sides of having an increased population and what teamwork can achieve, providing utilising local talent in the community so that residents don't have to travel further afield to access arts and culture

If you'll be working with other organisations to deliver this project, tell us about who you'll work with, why you want to work with them and how you'll work together	
ℹ️ **information notes**	**Guidance** Priority for funding will be given to organisations with established in the local community where the project is taking place. If your organisation does not, we strongly suggest that you work together with local organisations, where appropriate, to develop and deliver this project sustainably
Example A N/A	**Example B** The organisation will be working with the youth group in the community – OurYoungTowners. The project's aim is to bring the community together, and including volunteer stewarding and refreshment roles for young people in the town helps achieve this, and facilitates access to the arts and culture for young people in the town. OurYoungTowners has over 10 years' experience working with young people in the town, is well known and regarded in the community, and can provide volunteer recruitment and supervision for the young people at all public performances by the choir

Why is your organisation best placed to deliver this project?	
ℹ️ information notes Tell us how your organisation has the skills, experience, knowledge and community links in order to deliver this project successfully. Where other organisations are already providing the same or similar services in the local area, explain why it's your organisation that should be awarded the funding	**Guidance** When considering your application, the panel will want to be assured that your organisation is able to deliver the project successfully. If you don't already have the necessary skills/knowledge in the organisation, tell us how you'll accomplish this – e.g. you may plan to recruit people who have these skills. If you're not already working in the community, you'll need to demonstrate why your organisation should be funded to deliver this project rather than an organisation already established in the community
Example A The use of the Hall as a community hub and event space is established, our role as bookings administrator for the building enables us to coordinate the works by liaising with session facilitators, and the work itself will be carried out by professional contractors	**Example B** The organisation is best placed to deliver this project as it is well established with sound operation and delivery history with robust policies and procedures in place. We have been established for 22 years with many of the same Trustees from the outset. We currently run a number of community projects such as a community food project so have significant experience to be able to deliver this project well. We have strong links with our community and over 35 dedicated volunteers who regularly support our activities. There is not a choir project in our community but we have visited the choir group in FarawayTown (who are delivering something similar very successfully) to speak with them and learn why their model is working and what we can use for our project. They have offered us ongoing support and perhaps even a joint concert!

Tell us how the community is supportive of, and is involved with, your project	
ℹ️ information notes It's important to show us that you've consulted with the community, evidence support for your project and if/how the community will help you deliver the project. If you're proposing a service similar to one already being delivered in the area, tell us if you've consulted existing local services to discuss co-delivery	**Guidance** Tell us how you've consulted the local community, demonstrate the feedback you've received from this, and mention any public support you've received – for example, favourable media coverage, social media 'likes' and comments, and any notable residents or groups who support the project. Tell us about how the community will help you deliver the service – is an activity/service being co-designed with the beneficiaries; will anybody from the community be working or volunteering on the project? If there's already a group delivering similar services in the local community, if you're not working with them on this project you'll need to demonstrate the reason why your organisation is better placed to deliver the project and that you have the backing of the community for this
Example A Feedback questionnaires were given to all attendees of the OurVillage Hall in the week commencing 03/06/2024 and 100 responses were collected. When asked "What would make your experience of using the hall better?", 73 respondents said new windows to reduce the noise of the traffic. The proposed project was raised at the Parish Council meeting in April 2024, with all members in agreement to support the project	**Example B** Following on from the poll in the 'OurTown Chatter' Facebook group, the organisation placed several adverts on Facebook and Instagram asking for expressions of interest to join/audition for a local community choir. We've received over 100 responses so far. Local councillor Jane Doe is particularly supportive of the project, pledging to help raise awareness of the group when launched through her column in *The Local Paper*. As well as being made up entirely of local residents and Sizewell C staff and contractors, a local musician has volunteered to accompany rehearsals and a team of volunteer event staff comprised of members of the local youth group OurYoungTowners at performances

Is this project already up and running?	
ℹ️ information notes If your organisation is already delivering this project/service, select 'Yes'	**Guidance**
Example A ☐ No	**Example B** ☐ No

What OUTPUTS will your project deliver?	
ℹ️ information notes Outputs are the number/variety/range of things you will do with the funding - it might be the number of items you'll be purchasing or the number of sessions/appointments you will deliver e.g. "25 x 2hr sessions of activity". It could be the quantity of booklets you'll be producing or the number of structures you're building or installing	**Guidance**
Example A 12 x Secondary double-glazing for windows	**Example B** 150 x 2hr Choir rehearsals (1 weekly, 50 weeks a year, 3 years) 18 x Concert performances, ticketed to general public (6 per year, 3 years) 1 x Choir, comprising of between 40-60 people 2 x hired Coaches to/from concert performances for choir members and OurYoungTowners volunteers (79 seats, 18 concert performances)

What will success look like for you project? Include 3 EXPECTED OUTCOMES for your project	
ℹ️ information notes At the end of spending the grant money, what do you hope to have achieved? We'll use your expected outcomes to track your success in delivering the project. These could be hard targets, like "40dB less traffic noise heard inside the hall" or "10% less cigarette butts collected". Alternatively, you might expect soft outcomes such as increasing wellbeing or community cohesion - but you'll need to be able to show how you'll measure this	**Guidance**
Example A Success for the project will be the continued use and enjoyment of the hall, with no decline in attendance, enabling the hall to continue to be a community hub. 1. 40dB less noise heard in the OurVillage Hall when HGVs pass 2. Full programme of events at the Hall run with no reported interruption or loss of enjoyment of events and no cancellation or 'cutting short' of events resulting from noise disturbance 3. Increased community cohesion	**Example B** 1. Improved access to arts and culture for East Suffolk residents 2. Improved community cohesion 3. Improved mental wellbeing of group members

List how you'll measure your success against these 3 expected outcomes	
ℹ️ information notes If you've listed hard outcomes in the previous box, you can state how you'll measure it - e.g. if you expect to reduce noise by 40dB then your measurement might be to use a decibel meter at different times and locations across the day/week. For soft outcomes, you'll still need to demonstrate how you can measure your success against it - e.g. community cohesion measured by increasing positive feedback received verbally or on paper questionnaires from local residents or participants; or an increase in attendance at a venue or event - could you aim for a number or percentage increase?	**Guidance** Sometimes, the outcomes from your project might not show until after your project end date. This is absolutely fine, and if appropriate we'll agree a later date with you to evaluate outcomes. Measuring success can be done in many ways, more information can be found on Community Action Suffolk, the National Lottery Community Fund and Joseph Rowntree Foundation's websites, to name a few.
Example A 1. Measured by a decibel meter in 6 locations inside the Hall at 10am, 2pm and 8pm on 7 consecutive days. 2. Measured by reports from facilitators completed at the end of each session, which includes a section on any problems or disturbances that interrupted, or distracted from attendees' enjoyment of, the session. 3. Measured through a questionnaire conducted with all session participants at the start and end of the project, with an increase in positive perceptions of the cohesion of the community achieving this outcome	**Example B** 1. Measured by the continued existence of the OurTown Community Choir at the end of the funding period, with ticket numbers for year 3 higher than year 1, with weekly rehearsals ongoing and future public performances planned 2. Measured by establishing a baseline in both the community (via Facebook local group poll) and questionnaire as part of audition process of members, and repeating this annually to ascertain the change in perceptions of SZC workers and the cohesion in the community as a whole. Asking the question to non-members in the Facebook poll, and at choir performances, whether they feel the existence of the choir has improved their perception of community cohesion. 3. Measured by using the WEMWBS questionnaire with choir members and volunteers at the audition/interview stage and then annually thereafter, to identify any increase in mental wellbeing and reduction of feelings of social isolation, as well as recording positive feedback from members

What will happen to your project at the end of the grant period?	
🛈 **information notes** If your project will continue - how will this be sustainably funded? If your project will end - what will its legacy be? If your project includes a capital purchase or construction - how will ongoing management or service and maintenance costs be met?	**Guidance** Consider if and how the project will continue, and what legacy it will leave for the community. For example: Continuing – "The ongoing income generated through ticket sales will enable the project to continue sustainably at the end of the funding period. The legacy of this funding will be a community with greater inclusion in, and access to, art and cultural experiences." Ending – "The project will leave a legacy of improved mental health and wellbeing in a more cohesive community, with 'ripples' of benefit from the programme benefitting family and friends of participants, as well as the wider community." If the project includes a capital outlay, explain how management and repairs will be undertaken and paid for. For example, "The trustees of the charity have agreed to allocate the sum of £100 per annum, from member subscriptions and donations, to pay for the upkeep of the structure/item/equipment and its eventual replacement at the end of the expected 10 year lifespan. During this time, the employed Caretaker will manage the day-to-day maintenance of the structure/item/equipment as part of their duties."
Example A The existing Caretaker will manage the day-to-day maintenance of the window as part of their duties, with the expected lifespan of the glazing being 20 years. The legacy of the project will be the continued and enhanced provision of a community space for the enjoyment and use of all local residents and visitors, with a closer and more cohesive community	**Example B** The project will continue, and it is expected that through the income generated from ticket sales at public performances, the group will be self-sufficient by the end of Year 3. If, however, the income generated does not cover the overheads and performance costs, the organisation will seek further funding in Year 3 to meet any shortfall for Years 4-6 - with the OurArea Community Partnership, Arts Council and National Lottery already identified as potential future funding sources

What difference will the grant make to your organisation?	
ℹ️ information notes For example, the contribution towards your Core costs might help make the organisation more sustainable, or funding staff costs might help you retain experienced staff	**Guidance**
Example A The improved widows will ensure that we are able to provide an improved facility for our community. This will encourage more bookings and users which in turn will increase our income so over time we will be able to invest in our hall for the future. We have been seeking funding to replace the windows for a considerable amount of time (over 4 years!) so securing this funding will mean that our Treasurer will be able to focus on other important tasks which they have had to postpone over time	**Example B** The funding will mean that our choir project can definitely go ahead. The contribution to our core costs will mean financial support for our organisation which we have not been able to secure from other funders

Section 3 – Impact

Which category best describes the impact your project will have?

Guidance

Please select one option from the drop-down list that best reflects what your project or activity hopes to achieve:

- **Improve life skills, education, employability and enterprise**
  - Improve economic wellbeing
  - Increase employability
  - Increase enterprise
  - Increase qualification and skills
  - Increase participation in lifelong learning
  - Increase in beneficiary training accreditation or a qualification

- **Promote reduction of isolation and disadvantage and access to local services**
  - Reduce isolation
  - Promote human rights and equality
  - Support vulnerable people
  - Increase access to services

- **Connect people with the arts, culture and heritage**
  - Promote opportunities for creativity
  - Preserve local heritage
  - Increase opportunities for public to engage with arts, culture and heritage

- **Maximise ability to strengthen community cohesion and build social capacity**
  - Improve access to volunteering
  - Improve community cohesion
  - Improve the community working together
  - Strengthen organisations through capacity building
  - Improve community facilities
  - Promote safer communities
  - Reduce crime, violence and anti-social behaviour

- **Advance people's physical and mental health, wellbeing and safety**
  - Improve health (physical/mental/emotional)
  - Increase access to sport, exercise and leisure activities
  - Reduce substance misuse and addictions

- **Transform access to, and engagement with, the environment and public spaces**
  - Improve quality of local environment and public space
  - Reduce carbon footprint (ie waste, emissions, energy)
  - Increase biodiversity

Example A	Example B
🔽 Maximise ability to strengthen community cohesion and build social capacity	🔽 Connect people with the arts, culture and heritage

Which theme best describes the impact your project will have?	
🔲 **information notes**	**Guidance** Please select one theme from the drop-down list that best reflects the impact your project or activity hopes to achieve: • Develop life skills • Offer training and work opportunities • Encourage safety and resilience • Keep people safe and well • Help people to find and keep a home • Provide access to services in rural areas • Enable disabled people • Assist families in need • Bring people together • Promote access to arts, culture and nature
Example A 🔽 Bring people together	**Example B** 🔽 Promote access to arts, culture and nature (Or, the applicant could have chosen 🔽 Bring people together)

How many people will directly benefit from your project?

ℹ️ **information notes & Guidance**

This is the number of unique people who will directly benefit from your project overall, as a result of the grant funding.

Be careful not to count people more than once. For example, if your project is to run 8 'one-off' sessions of an activity, and you'll have 30 places available per session that you expect to fill, then the number of direct beneficiaries will be 240 (8 x 30). If however, you're running a course of 8 sessions to the same 30 people each session, the number of direct beneficiaries will be 30 (1 x 30).

Lots of other people may more widely benefit from your project, for example if you were running an activity for children, then the families of those children will also benefit, but these are known as 'indirect beneficiaries' and should **not** be counted in this box.

If your project includes costs for staff members, think about how many unique clients they will see/help over the grant period (e.g. 1 year, 2 years or 3 years), as this may help you identify the number of direct beneficiaries; if you're a club or venue then you may have member/contact lists.

When looking over long periods of a year or more, it can be harder to get accurate numbers of unique clients/service users/attendees, so we simply ask that you estimate as accurately as possible

Example A	Example B
700	120
(Note: Although the Hall had 140 unique weekly attendees, to get a more accurate list of people who will directly benefit, this example applicant asked session facilitators/event bookers for the number of active members/attendees they have for their club/events. Across all events currently held at the Hall this was roughly 700. They know that some of these might be duplicates, (e.g. someone attending both 'Knit & Natter' and 'Weight World' sessions), but that's ok – there's only so accurate you can reasonably be!)	(Note: Although there will be 60 members of the choir, the expected turnover of choir members over the full 3 year funding period means the applicant has estimated 100 people are likely to be members during this time. Also, there will be several people volunteering their time in rehearsals and another dozen people volunteering at events – they are directly benefitting from the project too. In total, the applicant estimates 120 people will directly benefit during the 3 years. We don't count the audience at events - even though they do benefit, its more indirectly)

Beneficiary groups – primary group & any others

ℹ️ information notes	Guidance
Drop-down list for **primary** beneficiary group	There's an option for 'Local residents' that you can select if your project isn't specifically targeted at a particular group of people within the community
+ multiple choice selection to select any/all other groups directly benefitting from your project	
Example A 🔽 Local residents + (based on the regular events held in the hall), the following checkboxes were selected as additional beneficiary groups: ✔ Carers ✔ Children and young people ✔ Families/Parents/Lone parents ✔ Lesbian, gay, bisexual and transgendered groups ✔ Older people ✔ People in care or suffering serious illness ✔ People living in poverty ✔ People with alcohol/drug addictions ✔ People with learning difficulties ✔ People with mental health issues ✔ Women	**Example B** 🔽 Local residents

Ethnicity groups – primary group & any others

ℹ️ **information notes**	**Guidance**
Drop-down list for **primary** ethnic group + multiple choice selection to select any/all other groups directly benefitting from your project	You can select 'All ethnicities' if your project is not targeted for a specific group
Example A 🔽 All ethnicities	**Example B** 🔽 All ethnicities

Issues – primary issue & any others

ℹ️ **information notes**	**Guidance**
Drop-down list for **primary** issue + multiple choice selection to select any/all other issues addressed by this grant	

Example A	**Example B**
🔽 Stronger communities/Community support and development + the following checkboxes were selected as additional issues: ✔ Health, wellbeing and serious illness ✔ Mental health ✔ Rural issues ✔ Social inclusion and fairness ✔ Supporting family life	🔽 Arts, culture and heritage + the following checkboxes were selected as additional issues: ✔ Education, learning and training ✔ Health, wellbeing and serious illness ✔ Language, culture and racial integration ✔ Mental health ✔ Rural issues ✔ Social inclusion and fairness ✔ Sport and recreation ✔ Stronger communities/Community support and development

Age groups – primary age group & any others	
ℹ️ information notes Drop-down list for **primary** age group of beneficiaries + multiple choice selection to select any/all other age groups directly benefitting from your project	**Guidance** You can select 'All ages' if your project is not targeted for a specific group
Example A 🔽 All ages	**Example B** 🔽 Adults + the following checkboxes were selected as additional age groups: ✔ Young adults (19-25) ✔ Seniors (65+) ✔ Young people (13-18)

Section 4 – Project Budget

Total project cost - £	
ℹ️ information notes This might be more than the amount you're asking us for - if you are applying for other funding and/or if your project will generate income	**Guidance**
Example A £30,000	**Example B** £132,000

How much has been raised so far, and where from? - £	
ℹ️ information notes If you are not asking us to fund the full costs, how much have you raised already and where have you secured these funds from?	**Guidance** Don't worry if you haven't secured other funding, we're happy to consider applications to fund the full cost of a project
Example A £5,000 From East Suffolk Council, including £2,000 from the local Community Partnership	**Example B** £0

How much are you applying to us for, in total? - £	
ℹ️ information notes Please enter the total amount you are requesting from us. If you're applying to us for multi-year funding, please enter the total across all years	**Guidance** We can fund projects for up to 3 years, so if you're asking us for more than 1 year of funding then please enter the total amount here (e.g. year 1 + year 2 + year 3 = Total Amount Requested)
Example A £25,000	**Example B** £132,000

Are you in the process of applying for other funding for this project? If so, please provide details	
ℹ️ information notes If you have other grant applications in progress but not yet awarded, or if you plan to apply for more funding to other organisations, please select YES. Otherwise, select NO. If you **are** applying for other funding, please tell us the amounts, who you're applying to, and the expected decision dates for these	**Guidance**
Example A No	**Example B** No

MULTI-YEAR FUNDING REQUESTS ONLY Year 1 – amount applied for	
ℹ️ information notes How much are you asking us for in the first year?	**Guidance**
Example A -	**Example B** £66,000

MULTI-YEAR FUNDING REQUESTS ONLY Year 2 – amount applied for	
ℹ️ information notes How much are you asking us for in the second year?	**Guidance**
Example A -	**Example B** £47,000

MULTI-YEAR FUNDING REQUESTS ONLY Year 3 – amount applied for (if applicable)	
ℹ️ information notes How much are you asking us for in the 3rd year of your project?	**Guidance**
Example A -	**Example B** £19,000