Section 2 – Your Project

Project name	
ℹ️ information notes (from the 'i' buttons on the application form) Choose a short, simple name for the project or activity you're seeking funding for	**Guidance** For example: 'Yoga classes on Saturday mornings at St Church's; 'Volunteer Co-ordinator for OurCharity'; or 'Carpet for OurTown Indoor Bowls Club'
Example A Polytunnel for 'Show Up & Grow' community garden	**Example B** Volunteer Co-ordinator for 'The Friendly Society' befrienders group

Which local authority will the activity take place in?	
ℹ️ information notes Only projects taking place in East Suffolk are eligible for funding through the Sizewell C Community Fund	**Guidance** Your organisation's head office can be based elsewhere, but the activity or project that you're seeking funding for must take place in East Suffolk
Example A 🔽 East Suffolk	**Example B** 🔽 East Suffolk

What is the postcode of where your project will be based?	
ℹ️ information notes If your project will take place in multiple locations, please tell us the postcode of where most/more of the project will take place	**Guidance** As above, this postcode should be within East Suffolk, where you'll be delivering your project. It might not be your organisation's office address
Example A IP16 4UR	**Example B** IP16 4UR

Which areas (village, town, parish, road, estate) will the project or activity take place in and/or benefit?	
ℹ️ information notes In your own words, tell us the areas where the project or activity will take place. For example: 'Leiston'; 'Yoxford and surrounding villages'; 'along the B1234 from Theberton to Leiston'; or 'All of East Suffolk'	**Guidance**
Example A OurTown	**Example B** ThisVillage, OtherVillage, AnotherVillage and surrounding hamlets

When will your project start?	
ℹ️ **information notes** This should be in the future, later than the next decision period shown on our website, as we can't fund anything that was purchased/delivered before the date of an award being made	**Guidance** On our website (www.sizewellcfund.org.uk), we give an approximate timeframe that decisions will be made for the current round – usually 10 weeks after the round closure date. Your 'project start date' should be after this date
Example A 01/11/2024 (*Note*: the next awards panel decision period was shown on Suffolk Community Foundation's website for this round as being late September 2024, so the applicant chose a date soon after that, as their project doesn't require any further planning before they start spending the money)	**Example B** 01/01/2025 (Note: although the next awards panel decision period was shown on Suffolk Community Foundation's website for this round as being late September 2024, the group needs some time to prepare for the project, and to fit in around existing work/activities, so they're planning on starting work on this project, including recruitment, in January)

When will your project end?	
ℹ️ **information notes** This could be when you'll have spent the money by	**Guidance** This could be when you'll: finish building something; finish delivering an activity or service; when you'll have spent the money; or when something you've purchased is ready to be used by the beneficiaries
Example A 31/10/2024 (*Note*: this date was given as an 'end' date, as the time from the order being placed to the finished installation was given as 1 month by the supplier)	**Example B** 31/12/2027 (*Note*: the group are applying for 3 full years of funding for this project, so they've given this date as the calendar end of 2027)

What impacts or opportunities created by the construction of Sizewell C is your project or activity addressing?	
ℹ️ **information notes** If your project is **reducing the impact** of Sizewell C construction, tell us about the impact and how you can attribute it to Sizewell C. Then tell us who, how and why the community is affected and how you know this. If your project is **building on an opportunity** created by Sizewell C construction, tell us what this opportunity is and how you can attribute it to Sizewell C. You can use bullet points to list your points if you wish	**Guidance** Examples of impact could be: light; noise pollution from construction and along traffic corridors; increased numbers of new people (Sizewell C workers) in communities; less rental properties available and higher rents due to influx of higher-income workers to the area. Examples of opportunities could be: more people in the community to get projects off the ground and make them viable; planned improvements in local transport routes and the creation of recreational routes such as footpaths. You may find it helpful to read and reference the Sizewell C Community Impact Report and other sources
Example A IMPACT – Recently a lot of people have moved into the area, many of them Sizewell C construction workers. This has led to existing residents feeling less connected to their community, and comments left on local social media groups and on The Local Paper's website are largely negative and complain about a decrease or loss of 'community spirit' OPPORTUNITY - The quantity and diversity of the people working and living in OurTown while working on Sizewell C gives us the opportunity to launch community projects now that were not possible before due to lack of participants, and to benefit from additional knowledge and skills that these new residents bring.	**Example B** The increased traffic around the villages due to the Sizewell C construction traffic using the A12, B1234 and B4321 as part of the designated routes to/from site, as detailed in Sizewell C's Transport Management Plan (routes 1a, 2a and 3a). One impact of this is a reduction in the number of road journeys undertaken by older village residents for social visits with friends, which is negatively affecting their mental health as a result and increasing social isolation. In a joint survey conducted by This, That and the Other Parish Councils in May 2024, over 400 respondents in aged 65+ reported taking less journeys due to either perceived congestion on the roads or reduced confidence in driving; and over 350 reported feeling more lonely now than they did 12 months ago. When asked what issue prevents them connecting more socially, the most common answer was related to not travelling to see friends.

What need or want have you identified in the community as a result of this impact or opportunity?	
ℹ️ information notes If your project or activity is reducing an impact of Sizewell C construction, then tell us why the community needs this impact reduced and/or what the effects of this impact are. If your project or activity is building on an opportunity, then tell us how capitalising on this would benefit the community. If this need has been identified as a priority in parish, town, local authority, community partnership or other plans, reference this as evidence	**Guidance** Sometimes, your organisation might have identified the need yourselves – you might have canvassed opinions from local residents and their responses have spurred you into creating this project idea. If so, you can evidence this in your answer. Even so, your application will have a better chance of success if you can show that the community need you're addressing has been identified as a priority for the area. The local town or parish council's website is a good place to start, as minutes from meetings and community plans are published which identify priorities, East Suffolk and Suffolk County councils also publish their community plans/strategy online – including responses to Sizewell C consultations; East Suffolk's 8 Community Partnerships each have 3 priorities, and Sizewell C themselves are undertaking research to identify community needs in the area
Example A There is a need for activities which bring members of the community together in a positive environment, where conversations and friendships can be made and barriers between existing/new residents can be reduced. A recent poll on the 'OurTown Chatter' Facebook group with 420 responses showed 8 in 10 residents in favour of activities that reduce social isolation and increase mental wellbeing, showing a clear community 'want'. This project furthers OurTown Council's strategic aims by addressing "The need to empower community groups to enhance the wellbeing of residents by reducing social isolation and increasing community cohesion" (part of OurTown Council's Strategic Plan 2022-2026), and promotes healthy eating habits in line with Suffolk Couty Council's 'East Well, Feel Well' campaign.	**Example B** There is a need to connect people in the community, helping to foster friendships that aren't reliant on an older member of the community travelling where they're hesitant to do so, thereby reducing feelings of social isolation and loneliness experienced by this group of residents, which lead to poor physical and mental health outcomes as evidenced in the WHO Commission on Social Connection (2024-2026). The need to reduce social isolation and loneliness in This, Other and Another wards has been identified as a priority by the local Community Partnership and by the Parish Councils for the areas in 2024-25.

Tell us about the project or activity that you're seeking this grant funding for	
ℹ️ **information notes** This is your space to sell us on your idea – explain what you'd like to do, the difference to the community that it'll make, and how you'll be able to deliver it successfully. If you're working collaboratively with other organisations, let us know about this	**Guidance** Be clear about what your project is, what your organisation will do, and how you'll go about it. Demonstrate how your project will meet the community need you evidenced earlier, and address the impact of Sizewell C construction you've identified. When considering your application, the panel will want to be assured that your organisation is able to deliver the project successfully. If you don't already have the necessary skills/knowledge in the organisation, tell us how you'll accomplish this – e.g. you may plan to recruit people who have these skills or undertake training to upskill yourself or other existing team members.
Example A Grant funding is being sought to purchase a Polytunnel for installation in the grounds of Show Up & Grow's community garden at OurTown allotments. The group already has over 30 regular attendees, and holds weekly sessions from spring to autumn, where members sow, grow and harvest fruit and vegetables which they can take home and share with their friends and families. Adding a polytunnel to the garden will give the group a covered space to meet in during poor weather, allow an extended growing season, and enable the group to produce a bigger crop of fruits over the summer – protected from birds. Members of the group will sell a proportion of the produce grown at local village fairs and town markets, promoting healthy eating and providing the opportunity to encourage new members to join the group	**Example B** Funding is being sought to recruit and hire a Volunteer Co-ordinator for 1 day a week, to set up and run a local befriending service. The Friendly Society will bring together volunteer befrienders from the communities of ThisVillage, OtherVillage and AnotherVillage and surrounding hamlets with older residents in the community who are experiencing feelings of social isolation and/or loneliness. The volunteer will visit the older person to provide companionship and could engage in activities together such as playing cards or board games, walks in nature or watching films together. The Society will conduct recruitment campaigns for volunteer befrienders (including obtaining DBS checks); deliver leaflets to homes in the villages and at local community hubs and GP services to raise awareness with older people of the service, as well as seeking coverage through local newspaper and magazine editorials; set up an introductory meeting between matched pairs; and then provide regular supervisor of the befriender and periodic check-ins with the older person.

Tell us how the community is supportive of, and is involved with, your project	
ℹ️ information notes It's important to show us that you've consulted with the community, evidence support for your project and if/how the community will help you deliver the project. If you're proposing a service similar to one already being delivered in the area, tell us if you've consulted existing local services to discuss co-delivery.	**Guidance** Tell us how you've consulted the local community, provide evidence of the feedback you've received from this, and mention any public support you've received – for example, favourable media coverage, social media 'likes' and comments, and any notable residents or groups who support the project. Tell us about how the community will help you deliver the service – is an activity/service being co-designed with the beneficiaries; will anybody from the community be working or volunteering on the project? Priority for funding will be given to organisations that are well-established within the local community where the project will take place. If your organisation is not locally established, we strongly suggest collaborating with local organisations to develop and deliver the project with community support
Example A The current group members are all from the local community and will be involved in the construction of the tunnel. The group posted a poll on the 'OurTown Chatter' Facebook page, asking what would encourage people to join the group. Out of 65 responses, 47 people said that having an enclosed space out of the rain would encourage them to join. Local village fairs and town market organisers have agreed to allow the group a stall to sell produce at their events, waiving the usual fees.	**Example B** Members of the parish councils have canvassed opinions from local elderly residents by knocking on doors of 30 homes in each of the 3 villages. Out of the 90 homes surveyed: - 60 residents mentioned a befriending service or home visits as a way to reduce social isolation and loneliness - 30 people said they were 'likely' or 'very likely' to use a befriending service themselves - Nearly 2 in 3 people (57) said they were 'interested' or 'very interested' in getting involved as a volunteer befriender We have discussed our plans with the Royal Voluntary Service, Befriending Networks and Community Action Suffolk's 'Good Neighbour Network', who were all very supportive of the idea and have offered further guidance to help us get the project running safely and successfully.

List 3 expected outcomes for your project	
ℹ️ **information notes** At the end of spending the grant money, what do you hope to have achieved? We'll use your expected outcomes to track your success in delivering the project. These could be hard targets, like "40dB less traffic noise heard inside the hall" or "10% less cigarette butts collected". Alternatively, you might expect soft outcomes such as increasing wellbeing or community cohesion - but you'll need to be able to show how you'll measure this	**Guidance**
Example A 1. Increased number of group members by 25% 2. Increase in healthier eating by group members and their families 3. Increased community cohesion	**Example B** 1. Reduction in feelings of loneliness and social isolation – both those who are visited, and the volunteer befrienders 2. Increased feelings of happiness and wellbeing - both those who are visited, and the volunteer befrienders 3. Improved physical health, measured by reduced clinical appointments and hospital admissions – those who are visited

List how you'll measure your success against these 3 expected outcomes	
ℹ️ **information notes** If you've listed hard outcomes in the previous box, you can state how you'll measure it - e.g. if you expect to reduce noise by 40dB then your measurement might be to use a decibel meter at different times and locations across the day/week. For soft outcomes, you'll still need to demonstrate how you can measure your success against it - e.g. community cohesion measured by increasing positive feedback received verbally or on paper questionnaires from local residents or participants; or an increase in attendance at a venue or event - could you aim for a number or percentage increase?	**Guidance** Sometimes, the outcomes from your project might not show until after your project end date. This is absolutely fine, and if appropriate we'll agree a later date with you to evaluate outcomes
Example A 1. Measured by comparing membership register before and after the project 2. Measured through results of questionnaire completed by members at the start and end of the project, asking how many portions of fruit and vegetables were eaten by their family in the past week. 3. Using above questionnaire, asking questions around how members feel about their community and how connected to other community members they feel	**Example B** 1. Measured by questionnaires completed at the start of the project, and at 6-monthly intervals thereafter, asking questions using a 1-5 scale to rate how isolated the person feels from others and their community, and how often they feel lonely 2. As above, with questions rating mood, mental health, hope for the future, and their sense of purpose 3. As above, asking question to rate physical health using a 1-5 scale, and questions asking how many times in the past 6 months the person has seen their GP, seen any other health professional, called an ambulance, been admitted to hospital

What will happen to your project at the end of the grant period?	
ℹ️ **information notes** If your project will continue - how will this be sustainably funded? If your project will end - what will its legacy be? If your project includes a capital purchase or construction - how will ongoing management or service and maintenance costs be met?	**Guidance** Consider if and how the project will continue, and what legacy it will leave for the community. For example: Continuing – "The ongoing income generated through ticket sales will enable the project to continue sustainably at the end of the funding period. The legacy of this funding will be a community with greater inclusion in, and access to, art and cultural experiences." Ending – "The project will leave a legacy of improved mental health and wellbeing in a more cohesive community, with 'ripples' of benefit from the programme benefitting family and friends of participants, as well as the wider community." If the project includes a capital outlay, explain how management and repairs will be undertaken and paid for. For example, "The trustees of the charity have agreed to allocate the sum of £100 per annum, from member subscriptions and donations, to pay for the upkeep of the structure/item/equipment and its eventual replacement at the end of the expected 10 year lifespan. During this time, the employed Caretaker will manage the day-to-day maintenance of the structure/item/equipment as part of their duties"
Example A The project will continue, with day-to-day maintenance of the polytunnel carried out by members. The life of the tunnel is expected to be 4-5 years, and the group plan to fundraise by selling surplus produce at town/village fetes and fairs to raise money for the eventual replacement of this tunnel	**Example B** It's hoped that the project will continue, although this would be subject to further funding being secured. Regardless, the legacy of this funding will be the creation of new relationships within the community, of a less isolated and more socially connected older cohort of residents, and an increased awareness of the need for social connections by people living in the villages

Section 3 – Impact

Which category best describes the impact your project will have?

Guidance

Please select one option from the drop-down list that best reflects what your project or activity hopes to achieve:

- **Improve life skills, education, employability and enterprise**
  - Improve economic wellbeing
  - Increase employability
  - Increase enterprise
  - Increase qualification and skills
  - Increase participation in lifelong learning
  - Increase in beneficiary training accreditation or a qualification

- **Promote reduction of isolation and disadvantage and access to local services**
  - Reduce isolation
  - Promote human rights and equality
  - Support vulnerable people
  - Increase access to services

- **Connect people with the arts, culture and heritage**
  - Promote opportunities for creativity
  - Preserve local heritage
  - Increase opportunities for public to engage with culture and heritage

- **Maximise ability to strengthen community cohesion and build social capacity**
  - Improve access to volunteering
  - Improve community cohesion
  - Improve the community working together
  - Strengthen organisations through capacity building
  - Improve community facilities
  - Promote safer communities
  - Reduce crime, violence and anti-social behaviour

- **Advance people's physical and mental health, wellbeing and safety**
  - Improve health (physical/mental/emotional)
  - Increase access to sport, exercise and leisure activities
  - Reduce substance misuse and addictions

- **Transform access to, and engagement with, the environment and public spaces**
  - Improve quality of local environment and public space
  - Reduce carbon footprint (ie waste, emissions, energy)
  - Increase biodiversity

Example A	**Example B**
🔽 Maximise ability to strengthen community cohesion and build social capacity (Or, the applicant could have selected 🔽 Transform access to, and engagement with, the environment and public spaces)	🔽 Promote reduction of isolation and disadvantage and access to local services

Which theme best describes the impact your project will have?	
ℹ️ **information notes**	**Guidance** Please select one theme from the drop-down list that best reflects the impact your project or activity hopes to achieve: • Develop life skills • Offer training and work opportunities • Encourage safety and resilience • Keep people safe and well • Help people to find and keep a home • Provide access to services in rural areas • Enable disabled people • Assist families in need • Bring people together • Promote access to arts, culture and nature
Example A 🔽 Promote access to arts, culture and nature (Or, the applicant could have chosen 🔽 Bring people together)	**Example B** 🔽 Bring people together

How many people will directly benefit from your project?

🛈 **information notes & Guidance**

This is the number of unique people who will directly benefit from your project overall, as a result of the grant funding.

Be careful not to count people more than once. For example, if your project is to run 8 'one-off' sessions of an activity, and you'll have 30 places available per session that you expect to fill, then the number of direct beneficiaries will be 240 (8 x 30). If however, you're running a course of 8 sessions to the same 30 people each session, the number of direct beneficiaries will be 30 (1 x 30).

Lots of other people may more widely benefit from your project, for example if you were running an activity for children, then the families of those children will also benefit, but these are known as 'indirect beneficiaries' and should not be counted in this box.

If your project includes costs for staff members, think about how many unique clients they will see/help over the grant period (e.g. 1 year, 2 years or 3 years), as this may help you identify the number of direct beneficiaries; if you're a club or venue then you may have member/contact lists.

When looking over long periods of a year or more, it can be harder to get accurate numbers of unique clients/service users/attendees, so we simply ask that you estimate as accurately as possible

Example A	**Example B**
37	200
(*Note:* This is the existing 30 members, plus the extra 25% the applicant expects to attract as a result of the funding)	(*Note:* The organisation has estimated they'll match 50 pairs of people in the first year, and an additional 25 people in each of years 2 and 3. Both the befriender and the person they're visiting are direct beneficiaries of the project)

Beneficiary groups – primary group & any others	
ℹ️ information notes Drop-down list for **primary** beneficiary group + multiple choice selection to select any/all other groups directly benefitting from your project	**Guidance** There's an option for 'Local residents' that you can select if your project isn't specifically targeted at a particular group of people within the community
Example A 🔽 Local residents	**Example B** 🔽 Older people + the following checkboxes were selected as additional beneficiary groups: ✔ Carers ✔ Local residents ✔ People in care or suffering serious illness ✔ People with physical difficulties

Ethnicity groups – primary group & any others	
ℹ️ **information notes** Drop-down list for **primary** ethnic group + multiple choice selection to select any/all other groups directly benefitting from your project	**Guidance** You can select 'All ethnicities' if your project is not targeted for a specific group
Example A 🔽 All ethnicities	**Example B** 🔽 All ethnicities

Issues – primary issue & any others	
ℹ️ **information notes** Drop-down list for **primary** issue + multiple choice selection to select any/all other issues addressed by this grant	**Guidance**
Example A 🔽 Stronger communities/Community support and development + the following checkboxes were selected as additional issues: ✔ Education, learning and training ✔ Environment and improving surroundings ✔ Health, wellbeing and serious illness ✔ Language, culture and racial integration ✔ Mental health ✔ Social inclusion and fairness	**Example B** 🔽 Social inclusion and fairness + the following checkboxes were selected as additional issues: ✔ Stronger communities/Community support and development ✔ Health, wellbeing and serious illness ✔ Mental health ✔ Rural issues

Age groups – primary age group & any others

ℹ️ **information notes** Drop-down list for **primary** age group of beneficiaries + multiple choice selection to select any/all other age groups directly benefitting from your project	**Guidance** You can select 'All ages' if your project is not targeted for a specific group
Example A 🔽 Adults + the following checkboxes were selected as additional age groups: ✔ Young adults (19-25) ✔ Young people (13-18) ✔ Seniors (65+)	**Example B** 🔽 Seniors (65+) + the following checkboxes were selected as additional age groups: ✔ Adults (26-65)

Section 4 – Project Budget

Total project cost - £	
ℹ️ **information notes** This might be more than the amount you're asking us for - if you are applying for other funding and/or if your project will generate income	**Guidance**
Example A £692.55	**Example B** £26,211

How much has been raised so far, and where from? - £	
ℹ️ **information notes** If you are not asking us to fund the full costs, how much have you raised already and where have you secured these funds from?	**Guidance** Don't worry if you haven't secured other funding, we're happy to consider applications to fund the full cost of a project
Example A £0	**Example B** £0

How much are you asking us for, in total? - £	
ℹ️ **information notes** Please enter the total amount you are requesting from us. If you're applying to us for multi-year funding, please enter the total across all years.	**Guidance** We can fund projects for up to 3 years, so if you're asking us for more than 1 year of funding then please enter the total amount here (e.g. year 1 + year 2 + year 3 = Total Amount Requested)
Example A £692.55	**Example B** £26,211

Are you in the process of applying for other funding for this project? If so, please provide details	
ℹ️ **information notes** If you have other grant applications in progress but not yet awarded, or if you plan to apply for more funding to other organisations, please select YES. Otherwise, select NO. If you **are** applying for other funding, please tell us the amounts, who you're applying to, and the expected decision dates for these	**Guidance**
Example A No	**Example B** No

Year 1 Costs
-      **Requested amount**
-      **Total cost**
-      **Breakdown**

ℹ️ **information notes**	**Guidance**
Let us know if your total cost is higher than the amount you're requesting. Then, break down the total cost by type or item - e.g. staffing costs; contribution towards Core costs; capital purchases; publicity	You can assign up to 15% of the amount you're asking us for to contribute towards your organisation's Core running costs – these are 'shared' costs across your organisation, for example: premises/rent; telephony; IT; management and admin staff
Example A Requested amount = £692.55 Total cost = £692.55 Breakdown = £682.55 – Polytunnel (8ft x 15ft) £10.00 – Delivery charge	**Example B** Requested amount = £9,190 Total cost = £9,190 Breakdown = £4,900 – Salary of Volunteer Co-ordinator and employer/HR costs £1,000 – Contribution towards organisation's Core costs £50 – DBS check £170 – Recruitment costs (advertising, room hire, expenses) £250 – Printing (posters and leaflets) £500 – Delivery of leaflets – all homes in 3 villages £1,600 – IT hardware and telephony costs £468 – Travel expenses (mileage) £252 – Postage (evaluation surveys)

Year 2 Costs (if applicable)	
ℹ️ **information notes**	**Guidance** Remember to allow for inflation
Example A -	**Example B** Requested amount = £8,300 Total cost = £8,300 Breakdown = £5,047 – Salary of Volunteer Co-ordinator and employer/HR costs £1,030 – Contribution towards organisation's Core costs £258 – Printing (posters and leaflets) £506 – Delivery of leaflets – all homes in 3 villages £648 – Telephony costs & IT support/licences £482 – Travel expenses (mileage) £329 – Postage (evaluation surveys)

Year 3 Costs (if applicable)	
ℹ️ **information notes**	**Guidance** Remember to allow for inflation
Example A -	**Example B** Requested amount = £8,721 Total cost = £8,721 Breakdown = £5,198 – Salary of Volunteer Co-ordinator £1,061 – Employer costs ('on-costs') and contribution towards Core costs £53 – DBS check £265 – Printing (posters and leaflets) £512 – Delivery of leaflets – all homes in 3 villages £667 – Telephony costs & IT support/licences £497 – Travel expenses (mileage) £468 – Postage (evaluation surveys)