

# Funding & Community Engagement Event 15th May 2025

## Suffolk Community Foundation



**SUFFOLK**  
Community  
Foundation





# What does Suffolk Community Foundation do?

- We are a small but passionate team of 20 staff based in Wherstead.
- We are one of 47 Community Foundations in the UK
- We provide grants to help charities and community organisations who are supporting local people facing disadvantage to improve their lives.
- Since inception in 2005 we have awarded £43M to 3,346 local charities and community groups.
- In 2023/24 we awarded £3.4m of funding to 415 charities and organisations across the whole of Suffolk.



**SUFFOLK**  
Community  
Foundation



We manage 257 Funds of which 115 are Endowment Funds, 139 Grantmaking Funds and 3 Unrestricted Funds.

The Endowment Funds have a combined value of £21.6m.

Where do our Funds come from?

Public Sector

Private individuals

Businesses

National Trusts and Foundations





# To apply for funding, you will need...

- A constitution/governing document/Articles of Association/set of rules and a management committee with a minimum of three independent and unrelated members.
- A current Equality, Diversity & Inclusion policy that shows that your organisation is inclusive and treats everyone fairly.
- A safeguarding policy - All organisations, not just those working directly with children and/or adults at risk of harm, need safeguarding policies and procedures in place.



**SUFFOLK**  
Community  
Foundation



# To apply for funding, you will need....

- Your most recent end-of-year accounts. If these are more than six months old, you must also provide a copy of your current management accounts or a profit & loss account and balance sheet.
- You must have a bank account in the organisation's name which requires two signatories for all transactions. - You will be asked to provide a copy of a bank statement less than three months old or a paying-in slip.





# The Assessment & Decision Making Process

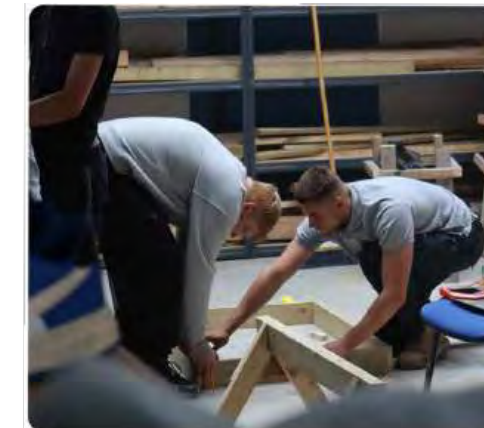
- On receipt of your application, a grants officer will complete due diligence checks and write an assessment of your application. The grants officer may contact you at this point to ask for additional information to support your application.
- All the assessments will be sent to the fund's **independent grant panel**. The panel members will consider each application and make a decision whether or not to award a grant.
- Reasons for rejection:
  - Does not meet the fund's criteria
  - Fund is oversubscribed
  - Insufficient demonstration of need
  - Organisation has high level of reserves
  - Insufficient information provided
  - Sustainability/due diligence concerns





# Current Grants Available

- **Suffolk Giving and Private Funds** - Grants of up to £3,000 for charitable, voluntary and community groups that are addressing needs within Suffolk.
- **Stimulus Fund** – Grants of up to £1,000 to support local grassroots projects that promote tennis in areas of deprivation.
- **Sizewell C Community Fund** – Small and large grants are available to reduce the impact of Sizewell C construction on local communities.





# Funds opening soon

- **The Food & Drink Fund** – opening June 2025. Grants of up to £5,000 are available for projects addressing food poverty.
- **The Co-op Community Cares Fund** – opening June 2025. Grant of up to £5,000 are available for projects that meets the Co-op's theme outcomes.
- **The Pargiter Trust Fund** – opening July 2025. Grants of up to £5,000 are available for projects offering support or advice to older people.
- **The Digital Inclusion Fund** – opening July 2025. Grants of up to £25,000 are available to reduce digital poverty in Suffolk.



**SUFFOLK**  
Community  
Foundation





# Funds opening soon

- **Suffolk Futures Fund** - As part of our 20th anniversary celebrations, we have created a new fund to support organisations who work with 16-25 year olds, helping to address issues with mental health, education, housing and employment.
- Our aim is to raise £200,000 by the end of June which will be 50% match funded so that we can make a number of grants to projects across the county during the second half of 2025.



**SUFFOLK**  
Community  
Foundation



# Sizewell C Community Fund

- £23 million for East Suffolk's most impacted communities
- For projects that:
  - show the greatest potential for reducing the longer-term effects of Sizewell C construction activity
  - supported by the wider community
  - provide a positive and sustainable legacy





# Priority Area



# What grants are available?

- Multi-year projects, max. 3 years
- Small Grants– up to £10,000 per year (max. £30,000 over 3 years)
- Large Grants – over £10,000 per year, no maximum
- Support available to apply
- [www.sizewellcfund.org.uk](http://www.sizewellcfund.org.uk)





# Application guidance

- Read the criteria and guidance notes to ensure that your project aligns with the aims of the fund.
- Make sure you include all of your supporting documents when submitting your application otherwise your application cannot be assessed.
- Look at the hidden text prompts on some application questions.
- Effectively describe the services you offer – not everyone reading your grant application will know what you do.



# Application guidance continued

- Outline your project brief and explain how it aligns with the aims of the Fund.
- Clearly demonstrate the need for your project.
- If you use data to evidence need, please reference the data source.
- Breakdown your project costs within the budget section.
- Wherever you can, mention outcomes and impact!



**SUFFOLK**  
Community  
Foundation







## Meet the Grants Team

We are here to help you with your grant application.

Please call us on 01473 602602 or email us on [grants@suffolkcf.org.uk](mailto:grants@suffolkcf.org.uk)



Visit our website [www.suffolkecf.org.uk](http://www.suffolkecf.org.uk)



You can **subscribe to our mailing list and newsletter**  
via our website too!

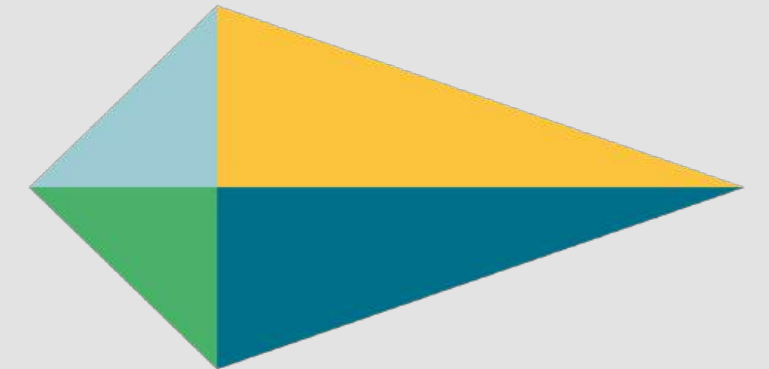


**SUFFOLK**  
Community  
Foundation





# East Suffolk Council Funding Team



**EASTSUFFOLK**  
COUNCIL

# Who we are?

- The Funding Team consists of a Funding Manager and two Funding Officers
- Funding Manager - Benjamin Porter  
[Benjamin.porter@eastsoffolk.gov.uk](mailto:Benjamin.porter@eastsoffolk.gov.uk)
- Funding Officer - Kevin Wegg [kevin.wegg@eastsoffolk.gov.uk](mailto:kevin.wegg@eastsoffolk.gov.uk)
- Funding Officer - Melissa Williams  
[Melissa.Williams@eastsoffolk.gov.uk](mailto:Melissa.Williams@eastsoffolk.gov.uk)



## What we do...

- Part of the **Economic Development & Regeneration** department but also directly supporting **Communities** and **other Council departments**
- Work to secure external grant funding for the Council to help deliver priority projects and achieve priorities within the Council's Strategic Plan 'Our Direction'
- Manage / support a programme of business and community grants. We work to secure external grant funding for the Council to deliver projects / programmes
- Provide funding advice, signposting and funding application support to external groups / organisations / businesses.

# Enabling Communities Budgets (1)



- Small-scale grants to support projects with clear community benefit that stimulate new community activity (to address a gap in services / provision) or that extend/grow existing community activity in East Suffolk – the aim of the scheme is not to provide funding across multiple years for the same project or activity
- Total budget of £412,500 for 2025/2026. Each of our **55 elected members has a £7,500 budget** to allocate per in their ward to tackle local need. Budgets can be pooled together to funder larger projects and / or those which are out of a specific ward. *Example projects could include (list not exhaustive):*
  - *Village Hall/Community Centre refurbishments or purchase of equipment*
  - *One-off events benefitting wider community*
  - *New community initiatives*
  - *Projects helping and supporting people with disabilities and their carers*
  - *Purchase of equipment, e.g. play, defibrillators*
  - *Youth groups and activities*



# Enabling Communities Budgets (2)



- To be eligible for funding, projects must deliver against the scheme criteria and deliver against the 'Tackling Inequalities' community priorities from our Strategic Plan
- Funding is open to Constituted "not for profit" community or voluntary groups; Registered Charities (registered with the Charity Commission); Charitable Companies Limited by Guarantee; Local branch of a national organisation; Community / Social Enterprises; Schools looking to provide community and/or extracurricular activities; Village Hall/Recreation Ground Committees; Residents Associations; Town and Parish Councils
- To apply: applicants need to contact their local Ward Councillor to discuss project ideas. Councillors will decide if they want to support a particular project, assessing it against the scheme guidelines. Following this, a short application will need to be developed collaboratively between the Councillor and applicant.

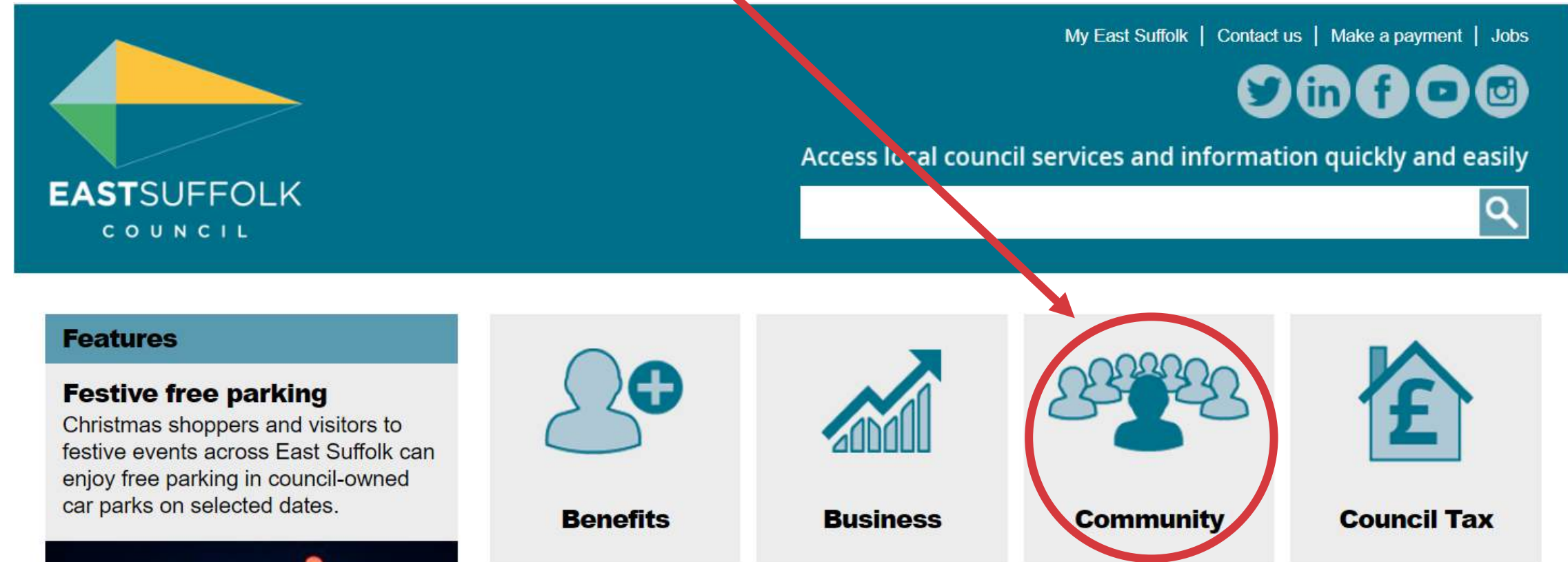
2025/26  
upcoming  
community  
grant  
programmes

Programme	Notes
Cost of Living Grant	September 2025 launch, grants (maximum) £2,000. £50,000 programme funded by East Suffolk Council.
Warm Welcomes Grant	September 2025 launch, grants (maximum) £3,000. £60,000 programme funded by UK Shared Prosperity Fund and East Suffolk Council
Village Hall & Community Centres Grant	June 2025 launch, grants (maximum) £15,000. £190,000 programme funded by Rural England



## Information about grants can be found on East Suffolk Council's website under 'Community'

Where to find further information on our grant programmes



Need further  
advice?

Please email us: [grants@eastsuffolk.gov.uk](mailto:grants@eastsuffolk.gov.uk)



Gunton Estate Community Hall



# External Funding Service

Presented by

**Jim Brown**



Contracts, Grants & Compliance Team : Public Health & Communities



# VCFSE Grant Alert

A researched and summarised series of grant funding opportunities

Compiled twice a month

Distributed to 760 individual contacts

Grant Alert Customer Survey (Jul / Sept 2024)

## Receive voluntary, community, faith and social enterprise (VCFSE) grants information

If you would like to receive free grant funding information, simply register using the form below and you will be added to our grant alert contact database. You will be sent our fortnightly grant alert detailing the latest grant funding opportunities available to VCFSEs in Suffolk. In addition, where appropriate, we will send you grant leads related to your organisations service area. Read [our privacy policy](#).

Grant funding alert sign-up form


## Download the latest VCFSE Grant Alert

VCFSE Grants Alert - April 2025 - Issue 2

PDF

264KB



 <b>Latest Grant Funding Opportunities (Date: April 2025 – Issue 2)</b> Sector: The Voluntary, Community, Faith and Social Enterprise (VCFSE) Sector Scope: This funding research focuses on the latest grants available to VCFSE organisations in Suffolk. Visit our <a href="#">webpage</a> to learn more about our service and how to access support <a href="#">Our privacy policy</a>				
Funder Name	Overview	Revenue or Capital	Grant Value	Who can apply?
The Mount Fund	<p><b>Mental Health, Homeless, Youth and Refugee and Refugee &amp; Asylum Seeker support grants</b></p> <p>#open</p> <p>Areas: Norfolk, <b>Suffolk</b>, Cambridgeshire, Hertfordshire, Essex, Kent, Surrey and London.</p> <p>As from 1st April 2023 the Fund has the following priority areas:</p> <ul style="list-style-type: none"><li>• Mental Health</li><li>• Homelessness</li><li>• Community Youth Services</li><li>• Refugee and Asylum Seekers</li></ul> <p><a href="#">Small grants</a> – up to £5,000. Charities with an annual income below £500,000 – housing focused charities see guidance notes. Grants are given for projects; general running costs/core funding; salaries; advice services; counselling; organisational development. *</p>	Revenue and Capital*	<p>Small grants up to £5,000</p> <p>Large grants between £15,000 - £25,000 per year, up to three years</p>	<p>Charities below £1million</p> <p>See descriptions</p>





# Project Grant Funding enquiries - Proforma

1. We have a project idea?
2. Please work up your idea – at least some basics – help us, help you!
3. We can research and review grant funding options – someone to bounce off!
4. Draft application or letter – we are happy to review and feedback as critical friend!
5. Tell us how you get on.



**Suffolk**  
County Council

[Accessibility tools](#) Search [suffolk.gov.uk](#)

## Grant Funding advice

If you need advice and guidance to help you either:

1. identify potential funding opportunities
2. develop your bid, or write an application

then complete the **'grant funding enquiry form'** (below) and one of the team will contact you within 5 working days. **Please ensure you fully complete the form.** This background information is important to us when advising you on grant funding matters.

**Project grant funding enquiry form**

For further funding news follow us on Twitter: [@FundingSuffolk](#)  
Email: [fundingenquiries@suffolk.gov.uk](mailto:fundingenquiries@suffolk.gov.uk)

**Suffolk**  
County Council

[Accessibility tools](#) Search [suffolk.gov.uk](#)

## Project grant enquiry form

Complete this form to enquire about a project grant.

Project Name

Contact Name

Contact email

Organisation Name


Type of organisation

☐ Charity

☐ Social Enterprise



# Grant Funding Self-Help tools and templates

[Accessibility tools](#)

## Tool Kit

We've developed some template documents that can be used to help shape and plan your ideas into project proposals with the purpose of applying for grant funding.

[Open All](#)

Project Development Template

Grant - Letter of Grant Request - Activity Programme

Grant - Letter of Grant Request - Building Capital Equipment

Grant - Letter of Grant Request - Net Zero Capital Equipment

Grant - Letter of Grant Request - Early Years Capital Equipment

Grant - Letter of Grant Request - Core Funding

Project Development Template

This template will help develop your ideas into well scoped projects and cover the areas that a grant application is likely to cover.

Project Concept Factsheet templateDOC63KB





# Thank you!

*[www.suffolk.gov.uk](http://www.suffolk.gov.uk) 'search: charities'*



[fundingenquiries@suffolk.gov.uk](mailto:fundingenquiries@suffolk.gov.uk)

[SCC Webpage](#)





**Heritage  
Fund**

**Welcome!**

**The National Lottery Heritage Fund**

**Rachel Macfarlane, Senior Engagement Manager,  
Midlands & East**





The National Lottery Heritage Fund is the largest funder of the UK's heritage

Heritage can be anything from the past that you value and want to pass on to future generations



*Credit: RSPB Minsmere – Discover Nature*

# Heritage 2033

As the largest funder for the UK's heritage,  
**our vision is for heritage to be valued,  
cared for and sustained for everyone, now  
and in the future.**





# Our Approach



---

Open programmes for all types of heritage projects with the majority of decisions made at local level.



---

Strategic interventions to tackle issues at large and cross-territory scale.



---

Partnerships that combine resources and expertise to create investments with greater impact.



---

A focus on place, landscape and nature, heritage in need and responding to opportunities and emergencies.

# Who can apply?



## We fund not-for-profit organisations, including:

- Registered charities
- Community Interest Companies
- Charitable Incorporated Organisations
- Local authorities
- Schools and educational institutions
- Community/voluntary groups

## Also:

- Private owners of physical heritage (up to £250k – where public benefit outweighs any private gain)
- Partnerships





# National Lottery Heritage Grants

**£10,000 to £250,000**

Project Enquiry Form service available

Single-round application

No deadlines to apply

8-week assessment

Maximum 5 years

No mandatory match funding

Investment Principles



# National Lottery Heritage Grants

## £250,000 to £10million

Mandatory Expression of Interest Form

Two-round application: Development and Delivery

Quarterly deadlines to apply

3-month assessment

Investment Principles

Max 7 years: 2 years development and 5 years delivery

5% match funding for up to £1million  
10% for over £1million



## **Saving heritage**

Conserving and valuing heritage, for now and the future.

## **Protecting the environment**

Supporting nature recovery and environmental sustainability.

# **Investment Principles**

## **Organisational sustainability**

Strengthening heritage to be adaptive and financially resilient, contributing to communities and economies.

## **Inclusion, access and participation**

Supporting greater inclusion, diversity, access and participation in heritage.

# Saving heritage

**Heritage at risk:** We will commit funding to protect, conserve and revitalise heritage of all kinds that is in poor condition.

**Invest in places:** We will increase people's connection with the heritage of their local places through targeted investment in our historic and natural environment.

**Revitalise and maintain:** We will invite proposals to work with us to develop the skills, capacity and innovation to sustain and manage heritage. We will identify opportunities for revitalising diverse types of heritage.





# Protecting the environment

**Landscape:** We will increase our support for strategic and landscape-scale projects that help habitats and species thrive.

**Nature:** We will invest through partnerships to help halt and reverse the loss and decline of habitats and species.

**Environmental footprint:** We will support heritage projects that reduce adverse environmental impacts and help heritage to adapt to our changing climate.

**Mitigation:** We will collaborate to bring stakeholders together to identify and mitigate climate risks to heritage and involve people in bringing about positive behaviour change.





# Inclusion, access and participation

**Involve a more diverse range of people in heritage,** investing in volunteering, heritage careers, co-creating projects, leadership, governance and developing knowledge and skills.

**Enable organisations to remove barriers to access and participation.**

**Support all communities to explore and share their heritage.**

**Accessible digital heritage resources:** Support greater use of digital technology to make heritage more accessible and enjoyable, and promote better access to heritage information.





# Organisational sustainability

**Support financial sustainability:** Funding to build resilience, capacity and expertise to develop long-term organisational and financial plans.

**Support heritage skills development:** Collaboration with partners to identify opportunities to build capacity, skills and expertise in heritage.

**Provide flexible funding:** Offer flexible financial support in the early planning stages of projects for preparatory analysis and activities.

**New finance and investment:** We will champion the use of more diverse income sources such as green finance and commercial approaches.





Heritage Places



Nature, Cities and Towns



Landscape Connections

# Strategic Initiatives



# Swaffham - A Historic Market Town

National Lottery Grant for Heritage: £250,000

Project aims to build on the success achieved during the High Street Heritage Action Zone, and with the continued support of the Historic England and other partners create a £844,500 project with wider benefits for the community and local area.

The project will develop partnerships between funders, the local authorities, charities, creative providers and communities, using heritage as a vehicle and catalyst for regeneration, engagement and education.



# Ramsey Neighbourhoods Trust

## Ramsey: A Journey Through Time

Our Heritage Grant: £51,800

Ramsey, an isolated market town in the Fens, has a very long and important heritage. This project developed Ramsey's heritage offer highlighting the wealth and diversity of its heritage and providing a coherent and holistic story by:

- Creating a volunteer recruitment and training plan to increase volunteers at heritage sites
- Workshops for young people and families
- Themed heritage days
- Coordinated offer across heritage sites and shared income generating opportunities





## The Tramway Museum Society: Crich Tramway Village

### NLHF grant £83,875 (Total project costs: £88,875)

- **Saving Heritage:** The focus is organisational sustainability and outputs will ensure that this important heritage is saved and a relevant visitor offer is in place for the future.
- **Protecting the Environment:** staff guidance and environmental sustainability protocol and business planning will include a review of the museum's energy usage
- **Inclusion, Access & Participation:** by better knowing the audience profile and having a new volunteer offer, they plan to target audiences and be more inclusive in their volunteer recruitment adhering to the Society's Equality, Diversity and Inclusion policy.
- **Organisational Sustainability:** achieved through external resource to review audience data and improve data collection as this information will provide audience insight to develop future Business Plans, Strategic Vision and options appraisals.



# The National Lottery Community Fund

Meet the Funder  
Date 15.5.25  
Lucinda Leonard and  
Shelagh Woods





# Agenda



- Intro to The National Lottery Community Fund
- Who can apply & what we can fund
- Overview of our current funding offer
  - National Lottery Awards for All
  - Reaching Communities
  - Partnerships - short brief
- Questions and reflections

# About the National Lottery Community Fund

- We're the largest single source of funding for community activities in the UK
- National Lottery players contribute around £30 million to good causes every week
- National Lottery Community Fund are a National Lottery funding distributor alongside the Arts Council England, Sport England, Heritage Fund and British Film Institute.



# Our Strategy – It Starts with Community (2023-2030)

Our latest strategy, It Starts With Community, launched in 2023 and will run to 2030.

We want to invest most in areas of poverty, disadvantage and discrimination. In all projects we support, people from communities must be meaningfully involved.

As part of this strategy, we committed to fund across **four missions**.



**Supporting  
Communities to  
Come together**



**Enabling  
healthier lives**



**Environmentally  
Sustainable  
Communities**



**Enabling  
Children & Young  
People to Thrive**

# Who can apply?



Our current open programmes are National Lottery Awards for All and Reaching Communities

You can apply if your organisation is a:

- registered charity
- constituted voluntary or community group/organisation
- not-for-profit company or Community Interest Company
- statutory body such as a local authority, Parish/Town councils or school (only however projects that are additional)
- Community benefit society or cooperative society.

If not listed, please check our website to see if your organisation is eligible - [www.tnlcommunityfund.org.uk](http://www.tnlcommunityfund.org.uk)



# What you can spend the money on

We can fund:

- your organisation's running costs
- equipment & materials
- one-off events
- staff costs
- training costs
- transport
- utilities
- volunteer expenses
- land, building or refurbishment projects
- Organisational development costs (Reaching Communities).



# **National Lottery Awards for All (£300 - £20,000)**



# National Lottery Awards for All



## Overview:

- One-stage application process - apply at any time
- Grants from £300 up to £20,000 for up to two years
- Can only hold one grant at a time and for a maximum of £20,000 within a 12-month period
- Prioritises groups with lower incomes
- Simple online application
- Please note, Awards for All is one of our busiest programmes and we are currently experiencing very high levels of demand.

# National Lottery Awards for All



We can fund projects that'll do at least one of these things:

- bring people together to build strong relationships in and across communities
- improve the places and spaces that matter to communities
- help more people to reach their potential, by supporting them at the earliest possible stage
- support people, communities and organisations facing more demands and challenges because of the cost-of-living crisis



# Agenda



- Intro to The National Lottery Community Fund
- Who can apply & what we can fund
- Overview of our current funding offer
  - National Lottery Awards for All
  - Reaching Communities
  - Partnerships - short brief
- Questions and reflections

# National Lottery Awards for All



We will ask for your response to three questions:

- What would you like to do? (50 - 300 words)
- How does your project meet our funding priorities? (50-150 words)
- How does your project involve your community? (50-200 words)

# Reaching Communities (over £20,001)



# Reaching Communities

## Overview:

- Two-stage application process (9 month process)
- We can fund single organisations or collaborations/partnerships between multiple organisations
- Grants over £20,001, running for up to 5 years
- Applications are online with other formats available
- Requests should be proportionate to organisation's income.
- Can be revenue or capital or a mixture of both



# Reaching Communities – Priorities Overview



Our priorities are to fund projects that:

- Support places, people or communities experiencing poverty, disadvantage or discrimination (Equity)
- Support people and communities to shape the decisions that affect their lives
- Align with at least one of our missions.

# Priority 1: Support places, people or communities experiencing poverty, disadvantage or discrimination (Equity)



We will prioritise:

- Places with higher levels of poverty, disadvantage or discrimination
- Communities that are least set up to help and support people
- Projects or organisations supporting people or communities experiencing poverty, disadvantage or discrimination.
- Projects that work to address barriers to participation



## **Priority 2:**

### **Support people and communities to shape the decisions that affect their lives**

We will prioritise projects that involve your community. By involving your community, we mean things like:

- Meaningfully involving the community in designing, developing and delivering your project
- Communities having real control over things that are important to them
- Your organisation being run and led by people with personal experience of the issues you help deal with.

# Aligning with our Missions

We will also prioritise projects that fit best with at least one of our missions



## **Supporting Communities to Come together**

Providing inclusive places, spaces and activities (either physical or virtual). Especially for communities where people are least able to come together.



## **Enabling Children & Young People to Thrive**

By developing positive social and emotional skills.



## **Enabling healthier lives**

By addressing health inequalities. And helping prevent poor health.



## **Environmentally Sustainable Communities**

By engaging with climate issues and having a positive environmental impact. And improving access to quality natural spaces.

# Reaching Communities: Stage One Application Questions



There are four questions, each with a word limit of 750 words

1. What would you like to do?
2. Who will benefit from your project?
3. How does your project support people and communities to shape the decisions that affect their lives?
4. Why are you the right organisation to do this work?



# Reaching Communities: Stage Two



If your proposal is invited to the next stage, we will ask you to submit the following:

- Some additional information about your project and plans for delivery
- Financial information about your organisation
- A detailed project budget.

# Reaching Communities: If you're successful



## Grant set up

- Return your offer letter and recent bank statement within one month
- Start your grant within six months
- Grant induction meeting.

## End of year & grant reporting

- How you've involved people from your community
- What difference the funding has made
- What you're learning
- How you're spending the money

<https://www.tnlcommunityfund.org.uk/funding/managing-your-grant/over-10k>

## England Portfolio – Partnership Opportunities



- We will be adopting a new Partnership Approach in England over the course of our It Starts With Community strategy, 2023 - 2030.
- You can find out more about these opportunities by visiting the England Funding website page - [www.tnlcommunityfund.org.uk](http://www.tnlcommunityfund.org.uk)
- You can also sign up to our newsletter <https://www.tnlcommunityfund.org.uk/about/newsletter>



# Thank you

[https://www.tnlcommunityfund.org.uk/funding/  
programmes/our-vision-for-funding-in-england](https://www.tnlcommunityfund.org.uk/funding/programmes/our-vision-for-funding-in-england)

Advice Line: 0345 4 10 20 30, or  
[general.enquiries@tnlcommunityfund.org.uk](mailto:general.enquiries@tnlcommunityfund.org.uk)

# Developing your application

[Print](#)

[View as PDF](#)

[View Book as PDF](#)

# National Lottery Heritage Grants £10,000 to £250,000

National Lottery Heritage Grants  
£10,000 to £250,000 ▶

1. Project Enquiry: £10,000 to  
£250,000 ▶

2. Application questions: £10,000 to  
£250,000 ▶

3. Project plan and risk register  
template ▶

4. Receiving your grant: £10,000 to  
£250,000 ▶

5. Terms and conditions of your grant: ▶  
£10,000 to £250,000

**We fund projects that connect people and communities to the national, regional and local heritage of the UK.**

Page last updated: 21 August 2024

## Overview

National Lottery Heritage Grants is our funding programme for all types of heritage projects in the UK.

Use this guidance to apply for grants from £10,000 to £250,000.

## Is this the right programme for you?

- Is your organisation looking to care for and sustain heritage in the UK?
- Will your heritage project run for no more than five years?



## Developing your application

- Clear heritage focus
- Project need: why does your project need to happen now?
- How does it address the four Investment Principles?
- What organisations will you be collaborating with?  
(Include letters of support)
- Develop the [project plan](#) (& risk register)
- Have you considered the delivery risks?
  - Appropriate budget?
  - Sufficient timescale?
  - Appropriate staffing resource?
- How will you maintain the progress after its completion?





## Costs you can include:

- New staff posts, volunteer expenses& training costs
- Capital works, repair, maintenance and conservation
- Professional fees, event costs and activities to strengthen your organisation
- Acquisition of heritage and costs associated with the purchase
- Contingency & inflation
- Evaluation

We cannot cover existing costs or any activity that has taken place before the grant is awarded



## Top Tips from Assessors

- Get someone to read through your application before you submit, ideally someone not involved in the project.
- Address all four Investment Principles
- Be specific
- Good consultation and research is really important
- Consider project legacy
- A detailed budget
- Be realistic about your costs and time





## Useful resources

- Heritage 33 – New Strategic Framework: [Heritage 2033](#)
- Investment Principles : [Heritage 2033 - 1-page \(heritagefund.org.uk\)](#)
- Good practice guidance documents: [Good practice guidance](#).
- Guidance for projects between £10,000 and £250,000: [National Lottery Heritage Grants £10,000 to £250,000](#)
- Guidance for projects between £250,000 and £10Million: [National Lottery Grants for Heritage – £250,000 to £10million](#)
- [Application questions: £10,000 to £250,000 | The National Lottery Heritage Fund](#)
- Sign up to our [newsletter](#) for further updates and check online for our [virtual webinars](#)
- [Explainer: National Lottery Heritage Grants £10,000 to £250,000 \(youtube.com\)](#)
- Don't forget Museum Development South East resources and guidance

# Webinar

This [informal 2-hour session](#) explores:

- How heritage can be used to bring about benefits for people, places and our natural environment.
- What a well-planned project looks like.
- How to write a strong funding application to The National Lottery Heritage Fund.

**Heritage Fund**

**Helping You Apply £10,000 - £250,000 Webinar**  
📅 Wed 9 Oct 2024, 10:00AM  
📺 Online  
📍 Online  
Tickets sold by TicketSource  
26 Tickets Available  
**BOOK NOW**

**Heritage Fund**

**Helping You Apply £10,000 - £250,000 Webinar**  
📅 Tue 22 Oct 2024, 2:00PM  
📺 Online  
📍 Online  
Tickets sold by TicketSource  
50+ Tickets Available  
**BOOK NOW**

# Contact Details

## Email:

MidlandsandEast@heritagefund.org.uk

## Telephone:

01223 645 938 (Monday to Friday, 9am–5pm)

## Website Guidance and Application Portal

[www.heritagefund.org.uk/funding](http://www.heritagefund.org.uk/funding)

## Social Media

@HeritageFundUK

X (formerly Twitter), Facebook and Instagram

@HeritageFundM\_E





# Community Action Suffolk

SCF May 2025

**April Broadberry**



# CAS – our vision and mission

- **Our vision** - Helping the Voluntary, Community, Faith and Social Enterprise sector in Suffolk to build, thrive and grow
- **Our mission** – to strengthen and champion community action in Suffolk by successfully supporting the Voluntary, Community, Faith and Social Enterprise sector in Suffolk

**We connect all Suffolk's VCFSE organisations – councils, local and national businesses and national VCFSE organisations. We are the sector voice, we build stronger relationships across our sector**



# CAS – what we do

## Safeguarding

Signpost –

[jacqui.wilkinson@communityactionsuffolk.org.uk](mailto:jacqui.wilkinson@communityactionsuffolk.org.uk)

**Website** - [Safeguarding - Community Action Suffolk](#)

## Governance & Funding

Signpost –

[info@communityactionsuffolk.org.uk](mailto:info@communityactionsuffolk.org.uk)

**Website** - [Governance and Organisation Development - Community Action Suffolk](#)

## Insurance

Signpost –

[insurance@communityactionsuffolk.org.uk](mailto:insurance@communityactionsuffolk.org.uk)

**Website** - [Insurance - Community Action Suffolk](#)

## Quality Standards

Signpost –

[jacqui.wilkinson@communityactionsuffolk.org.uk](mailto:jacqui.wilkinson@communityactionsuffolk.org.uk)

**Website** - [Community Action Suffolk Quality Framework \(QF\) - Community Action Suffolk](#)

## DBS checks

Signpost –

[dbs@communityactionsuffolk.org.uk](mailto:dbs@communityactionsuffolk.org.uk)

**Website** - [DBS Checks - Community Action Suffolk](#)

## Training

Signpost –

[training@communityactionsuffolk.org.uk](mailto:training@communityactionsuffolk.org.uk)

**Website** - [Training & Events - Community Action Suffolk](#)

## Volunteering

Signpost –

[volunteering@communityactionsuffolk.org.uk](mailto:volunteering@communityactionsuffolk.org.uk)

**Website** - [Volunteering - Community Action Suffolk](#)

## Organisation Healthcheck / +

Signpost –

[jacqui.wilkinson@communityactionsuffolk.org.uk](mailto:jacqui.wilkinson@communityactionsuffolk.org.uk)

**Website** - [Community Action Suffolk Quality Framework \(QF\) - Community Action Suffolk](#)

## Rural Housing

Signpost –

[sue.downs@communityactionsuffolk.org.uk](mailto:sue.downs@communityactionsuffolk.org.uk)

**Website** - [Rural Housing - Community Action Suffolk](#)

## Pro Help

Signpost –

[alice.wade@communityactionsuffolk.org.uk](mailto:alice.wade@communityactionsuffolk.org.uk)

**Website** - [Suffolk ProHelp - Community Action Suffolk](#)

## IT services

Signpost –

[matthew.morling@communityactionsuffolk.org.uk](mailto:matthew.morling@communityactionsuffolk.org.uk)

**Website** - [www.suffolkonline.net](http://www.suffolkonline.net)

## Policies & Procedures

Signpost –

[jacqui.wilkinson@communityactionsuffolk.org.uk](mailto:jacqui.wilkinson@communityactionsuffolk.org.uk)

**Website** - [Quality Framework: Example policy and procedures - Community Action Suffolk](#)

## Macmillan Cancer

Signpost –

[nellie.kuma@communityactionsuffolk.org.uk](mailto:nellie.kuma@communityactionsuffolk.org.uk)

**Website** - [Talking About Cancer Together - Community Action Suffolk](#)

## Food Projects

Signpost –

[alice.wade@communityactionsuffolk.org.uk](mailto:alice.wade@communityactionsuffolk.org.uk)

**Website** - <https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/advice.page?id=aZx7joZnmRU>

## Community Buildings

Signpost –

[keith.shiels@communityactionsuffolk.org.uk](mailto:keith.shiels@communityactionsuffolk.org.uk)

**Website** - [Village Halls and Community Buildings - Community Action Suffolk](#)





Expert advice and support on tools, strategies,  
sustainability planning

**Fundraising**

Professional support provided to charities –  
legal, accountancy, surveying, and more

**Pro Help**

**Organisation  
Healthcheck**

FREE self assessment of your organization –  
identifying RAG status and action plan for your  
organization - supported by District Councils,  
SCC, SCF as key tool

# CAS Organisation Development

**Quality  
Standards**

Quality Standard for organisations - tailored support,  
expert 121 consultancy and development of your  
organizations' quality policies and procedures

**Organisation  
Healthcheck  
PLUS**

Self assessment of your organization – identifying  
RAG status and action plan for your organization,  
example policy and procedures supplied -  
supported by District Councils, SCC, SCF as key  
tool

**CAS  
Training**

Safeguarding  
How to start a new charity  
How to write a successful business plan  
How to write a successful funding application  
Introduction to Financial Essentials  
Trustee Roles and Responsibilities

**Governance**

121 sessions with experts to support all your  
governance needs – setting up a new charity,  
legal structures, policies and procedures, trustee  
roles and responsibilities

**Policies &  
Procedures**

Expert advice and support on tools,  
strategies, sustainability planning



# CAS Organisation Development 2024-25

- **Organisational support**
  - Consultations – 19,183!
  - Governance, business planning 326 organisations supported (that's 32 startups, 296 existing organisations!)
  - Funding and financial planning 358 cases
- **Training and skilling our sector**
  - 225 organisation's upskilled (that's 752 people upskilled!)
  - 95 organization's upskilled in Safeguarding
- **Quality and upskilling our sector**
  - 8 organisations achieved the Quality Standard
  - 109 organisations completed the Healthcheck



# CAS Organisation Development 2025-26



- **Organisational Support**
  - Setting up new organisations, choosing the right legal structure, developing the right policies, supporting trustees, connecting with volunteers, fundraising, connecting across Suffolks VCFSE community
- **Training**
  - On-line, face to face training across core VCFSE areas - Safeguarding, Business planning, Writing funding applications, Funding in Suffolk, Masterclasses, Trustee training, Policy and Procedure training
- **Safeguarding**
  - Safeguarding training and resources, policy guidance and support, Voice of Suffolk for Suffolk Safeguarding Partnership
- **Quality**
  - **\*\*NEW\*\*** Online Healthcheck tool, Quality Standards, Quality Framework
- **Pro Help**
  - Solicitors, accountant's architects, engineers, surveyors, marketing, HR, IT to support VCFSE organisation's across Suffolk



# CAS Organisation

# Development Q1-Q2 2025-26



Governance	Fundraising	Safeguarding & Quality	Conferences
<b>Funding Your Mission: Effective Funding Applications Made Easy</b> 19/05/25	<b>Masterclass in EasyFundraising -</b> 04/06/2025	<b>Introduction to Safeguarding</b> 17/06/2025	<b>Annual Safeguarding Conference 2025: Light and Mirrors</b> 14/05/2025
<b>Effective Business Planning for Voluntary</b> 22/05/2025	<b>Fundraising in Suffolk - Funding4Suffolk &amp; Easy Fundraising - Introduction, User Training, Help and Guidance</b> 05/06/25	<b>Designated safeguarding lead Training: Referrals and what happens next</b> 23/06/2025	<b>Annual Village Halls and Community Building Conference 2025</b> 11/06/2025
<b>Pathways to Purpose: Essentials For Launching Your Charity</b> 06/06/2025	<b>Fundraising in Suffolk - Funding4Suffolk &amp; Easy Fundraising - Introduction, User Training, Help and Guidance</b> 03/07/25	<b>Webinar! The power of policies and procedures. How they can improve your organisation’s governance, safety and success</b> 26/06/2025	<b>CAS Annual Conference: ‘Outcomes For All’ 2025</b> 25/06/2025
<b>Funding your mission: effective funding applications made easy</b> 30/06/2025	<b>Fundraising in Suffolk - Funding4Suffolk &amp; Easy Fundraising - Introduction, User Training, Help and Guidance</b> 04/09/25	<b>Equipped to Lead safeguarding: Safeguarding governance responsibilities for Trustees and Leaders</b> 09/07/2025	
<b>Pathways to Purpose: Essentials For Launching Your Charity</b> 09/09/2025	<b>Masterclass in EasyFundraising -</b> 24/09/2025	<b>Introduction to Safeguarding</b> 17/07/2025	
<b>Effective Business Planning for Voluntary Organisations</b> 10/09/2025		<b>Designated safeguarding lead Training: Referrals and what happens next</b> 08/10/2025	

## Training & Events List - Community Action Suffolk

# Want to find out more about how CAS can help you?

- Join our monthly newsletter to find out more about how we can support your organization, we're here to help you
- Contact us for 121 support and guidance



## Funding & Governance Newsletter



## Funding4Suffolk Platform



## Organisation Healthcheck



## Contact us

-  [communityactionsuffolk.org.uk](https://communityactionsuffolk.org.uk)
-  [info@communityactionsuffolk.org.uk](mailto:info@communityactionsuffolk.org.uk)
-  01473 345400
-  Brightspace, 160 Hadleigh Road, Ipswich, IP2 0HH



# Funding & Community Engagement Event 15th May 2025

- Q&A
- Networking session
- The opportunity to book follow-up funding support sessions

Thank you all for coming!

Please give us your feedback.

