

Edward & Ivy Rose Hood Fund



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Edward & Ivy Rose Hood Fund

- Background
- Aims, Objectives and Criteria of the Fund
- Application process and timeline
- Q&A Session



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Application process and timeline

- Online Expressions of Interest submitted 22 July – 2 September 2025
- Panel meets to shortlist Expressions of Interest early October 2025
- Successful applicants' full online applications – deadline 28 October 2025
- Final panel meeting end November 2025
- Notification of decisions early December 2025
- Grants paid January 2026



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Requirements for Due Diligence checks

- Governing Document: Constitution/Articles of Association/Set of Rules with a Dissolution Clause/Named Asset Lock
- Management committee with a minimum of three independent and unrelated members/directors
- Safeguarding Policy and Procedures which has been reviewed within the last 12 months and meet SCF's criteria
- Equity, Diversity and Inclusion Policy
- Latest set of end-of-year accounts clearly showing income, expenditure and reserves over past year
- If accounts are more than 6 months old, management accounts or profit and loss account also required
- Recent redacted bank statement showing account name and number and sort code

Further information and guidance <https://www.suffolkcf.org.uk/grants-guidelines/>



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Impact

What difference do you want to make through your work?

- Impact is always the key issue for us
- Be clear about the impact you want your work to achieve before you apply for funding
- How you achieve that impact (your activities) is up to you – you are the experts
- You will be asked to report annually
- Think up front (including about how you will demonstrate impact (distance travelled))
 - Regular monitoring / baseline data
 - Evidence to help funders understand how their funding has supported change (including to your organisation)
 - Good stories (case studies)
 - Beneficiary quotes
 - Data
 - Note key successes and challenges
 - Note what have you learned over the funding period



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Our top tips.....

- Read and reread the criteria and guidance notes.
- Make sure that all your supporting documents meet the criteria shown on our website i.e., policies are up to date, signed and fit for purpose – if you need help with governance/policies, contact [Community Action Suffolk](#).
- Clearly explain what you want to do, how you intend to do it and who the beneficiaries will be.
- Clearly explain the **need** that the project will address e.g., how will it address disadvantage or deprivation such as loneliness and isolation, mental health and wellbeing.
- Make sure that you include at least 3 clear and measurable outcomes in your application. Project will need to report on changes to life skills and life chances.
- Know your costs – have a clear idea of how much your total project will cost, include a full breakdown of the entire project cost and know exactly how a grant will be spent. Include quotes wherever possible.



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We cannot fund....

- Projects not benefiting people living in Suffolk
- Companies paying dividends to shareholders, or operating any other profit-sharing schemes
- Direct replacement of statutory obligation or public funding
- Statutory work in educational institutions or health settings
- Groups with significant free financial reserves i.e. unrestricted reserves
- Retrospective grants
- Large capital projects e.g building a new community centre
- Sponsored or fundraising events or groups raising funds to redistribute to other causes
- Research, consultation or feasibility studies
- Contingency monies
- Promotion of religious or political causes
- One-off events, festivals, concerts etc.
- Refreshment costs unless an integral part of a project



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